



Canon Business Machines (Philippines), Inc.

COMPANY NURSE

Qualifications:

- Candidate must possess Bachelor's/College Degree in Nursing.
- Must be a Registered Nurse.
- Experience in a manufacturing company is an advantage.
- Candidate must be willing to render over time and do shifting schedule.

Responsibility:

- Administer first aid treatments and provide medications for all employees.
- Assist all injured employees and bring them to the nearest hospital if needed.
- Maintain all employee's medical records.
- Secure and ensure that the sick employees submit a "fit to work" certificate upon returning to work.
- Interpret and evaluate diagnostic test based on the verification of medical certificates.
- Schedule and assist annual medical examinations of all employees.
- Conduct inventory of medicines and other supplies every month.
- Conduct Health Seminar to all employees.